#### MINUTES OF THE MEETING OF KINGTON LANGLEY PARISH COUNCIL

#### HELD ON MONDAY 13th June 2022 AT THE UNION CHAPEL, MIDDLE COMMON COMMENCING AT 7.45 PM

**Present:** Cllr G Trickey (Chair), Cllr. C Armor, Cllr. A Lawer, Cllr. L Reynolds, Cllr. S Pattemore, Cllr. G Tayler, Cllr. G Watson. Mrs. Sue Hart (Clerk) and 4 members of the public.

**Public Participation**

Kington St Michael villager Alex Hall gave the meeting an update on the current status of the initiative to get the building which was previously the Plough Inn, now in private ownership, made into an Asset of Community Value. Several previous requests have been refused by Wiltshire Council, but the Kington Communities Enterprise, the project team, are challenging each of the previous reasons for refusal and are resubmitting the request.

Mr Hall asked whether the Parish Council would be willing to write a letter of support. Cllr Trickey said this would need to go on the agenda for the next Parish Council Meeting. If successful, the current owners may find it more difficult to get a change of use for the building but it would not mean that they could be forced to sell.

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| **022.22** | **Apologies for absence:**  Cllr Sealy (work commitments), County Cllr. Greenman |
| **023.22** | **Minutes**  Minutes of the meeting held on the 9th May 2022 had been circulated to all councillors. On a proposal from Cllr Armor seconded by Cllr. Reynolds, **IT WAS RESOLVED** that the Chair, Cllr. Trickey, sign the Minutes as a true record. |
| **024.22** | **Declarations of Interest**  Cllr C Trickey declared a personal interest in the Planning Applications relating to Fairleigh Farm and Bramleys, 1 Fairleigh Rise. The meeting was chaired by Vice-Chair Cllr Lawer for these discussions. Cllr Trickey did not take part in the discussion and abstained from voting. |
| **025.22** | **Matters Arising from 9 May Meeting**  **Minute 137.22: Chair’s Report** Field for sale on corner of Days Lane and Church Lane and possible purchase of part for allotments. **ACTION:** Cllr Trickey will continue to monitor.  **Minute 159.22 Tree Inspection Report** Trees by the school and trees by the main Chippenham [Swindon] Road require attention. The Clerk had written to the owners of the house by the Swindon Road but it was agreed that the school may not be able to action work on their trees. **ITEM CLOSED**.  **Minute 164.22 Correspondence sent / received** Damage caused by gas groundwork between A350 traffic lights and Plough Hill. **ACTION:** Clerk to report back to the June Parish Council meeting. **OUTCOME**: The rutted areas have now been properly smoothed over and reseeded. One area had been missed by Moors Close but the contractors probably ran out of topsoil. **ACTION:** Clerk to monitor.  **Minute 007.22 Clerk’s Report** Construction vans parking on Registered Commons. **ACTION:** Clerk to write to occupants of houses where this was taking place. Now done. **ITEM CLOSED**  **Minute 013.22 Speed Indication Device (SID) Implementation** Cllr Trickey investigating contractors to erect the SID at a reasonable price. **ACTION:** Cllr Trickey to follow up. **COVERED BY ITEM ON THE AGENDA – ITEM CLOSED.**  **Minute 014.22 Byway 34 Maintenance Update ACTION:** Cllr Sealy and Cllr Pattemore to continue monitor supply of the planings. **OUTCOME:** Still no news. **ACTION:** To continue to monitor.  **Minute 015.22 KLimate Action update**  **ACTION:** Cllr Watson to follow up ways of setting up a thermal imaging project.  **ACTION:** Cllr Watson to investigate survey feedback regarding planting trees and what carbon emissions would be saved. **OUTCOME:** No further action needed.  **ACTION:** Cllr Watson to follow up getting a speaker to further explore the implementation of solar farms within Kington Langley parish.  **ALL ACTIONS COVERED BY ITEM ON THE AGENDA – ITEM CLOSED.**  **Minute 016.22 A350 Traffic Lights – Pedestrian Signal Lights** Cllr Trickey said this should be followed up through the LHFIG. **ACTION:** Cllr Trickey to follow up. **OUTCOM**E: This will need to be an agenda item at the next Parish Council meeting. Forms will need to be completed and submitted to LHFIG. **ACTION:** Clerk  **Minute 017.22 Maintenance of Fence on Footpath from School to Playing Field ACTION:** Clerk to follow up. **ACTION:** Cllr Pattemore would also see if she could get a quote from Mr. Singer. (Added to Clerk’s Report)  **Minute 020.22 Correspondence sent / received.** Request for villagers to use sensitivity to Ukrainian guests if intending to let off fireworks. **ACTION**: Lindi Reynolds to include note for the Village Mag. Done – **ITEM CLOSED.**  **Minute 021.22 Exchange of information** The bench by the bus stop on the A350 needs repair. **ACTION:** Clerk to put on June agenda to agree the costs involved. **OUTCOME:** This was a small job completed by villager Mark Prentice. **ACTION:** Clerk to write thank you note. **ITEM CLOSED**. |
| **026.22** | **Clerk’s Report – Update from the Clerk**   * Parking on Upper Common – request by H Biggadike White Mays for parking on 16Jul22. Request agreed. * Maintenance of fence on path from School to Playing Field – The original fences are in a bad state of disrepair and one quote received has come to over £2,000. Cllr Trickey has never been successful in making contact with the landowners but it could now be a Health & Safety Issue. **ACTION:** Clerk to put on the July agenda. **ACTION:** Clerk to write to solicitors explaining the H&S aspect and that the owner needs to be contacted. * CEV Replacement. As the current CEV is standing down a request for another volunteer will need to go into the July Village Mag. **ACTION:** Cllr Trickey to speak to the current CEV to establish what has been involved in the work. * Update on feeder road between Wavin & Morrisons. The feeder road was finished soon after XMAS but it is still not opened. The Clerk has spoken to Cllr Greenman who said that agreement had not yet been reached on what the speed limit should be. Local residents had problems with the intended speed, so it was still going through the legal processes to resolve. |
| **027.22** | **Planning – Wiltshire Council Decisions:**   * PL/2022/02002 Barn at Church Farm - Replace asbestos cement and PVC gutters, downpipes and wastes in cast iron – Approve with conditions * PL/2022/02004 Barn at Church Farm – Insert tie rod end plates to restrain leaning wall - Approve with conditions   **Planning – New Applications for Consideration:**   * PL/2021/06167 - Plough Lane, Use of site for stationing 44 holiday statics (extension to consultation period granted). (Extension to Wed 15 June for comments granted by Wiltshire Planning) **On a proposal from Cllr. Reynolds seconded by Cllr. Armor, it was resolved to OBJECT to this application** (The full report on the Parish Council’s reasons for the Objection can be found in a report on the Wiltshire Council Planning Portal) * PL/2022/03407 - Yew Tree Cottage, Conversion of outbuilding to annexe, etc. **On a proposal from Cllr. Trickey seconded by Cllr. Lawer, it was resolved to SUPPORT this application.** * PL/2022/03434 - Fairleigh Farm, Change of use from agricultural to residential. **On a proposal from Cllr. Reynolds seconded by Cllr. Taylor, it was resolved to SUPPORT this application.** * PL/2022/04045 – Bramleys, 1 Fairleigh Rise – Works to a tree in a conservation area. Councillors had no objection on this work being carried out. |
| **028.22** | **Solar Farms and Kington Langley – An update from Andrew Douglas**  A comprehensive report was circulated to councillors prior to the meeting and Andrew Douglas gave a very informative update on solar farms, what they can achieve and how the Parish Council might be able to give active support to finding suitable locations. No specific action came out of the discussion although Cllr Watson will continue to keep this as one of the possible village initiatives in support of KLimate change. Cllr Trickey thanked Mr Douglas for his very helpful update. |
| **029.22** | **Chair’s Report –** Cllr Trickey  Cllr Trickey had nothing to report that wouldn’t be covered by items on the agenda. |
| **030.22** | **Parking Outside Langley Fitzurse School – Project Update** – Cllr C Armor  As full funding will need to be agreed before this work can be started, Cllr Armor had been liaising with the contractor regarding timing.  **ACTION:** Clr.Armor to confirm with contractor that the work would go ahead subject to loan approval.  **ACTION:** Cllr Armor to confirm school holiday dates to Clerk.  The application for funding for this project is covered by item 035.22 on the agenda. |
| **031.22** | **Community Speedwatch Update** – Cllr Reynolds  Cllr Reynolds reported that during May the CSW teams were roadside for 11 hrs 40 minutes and recorded 2403 cars passing through the village. 133 speeders were recorded, 15 of whom were travelling at 40+mph including 4 excessive speeders travelling at 45mph+. During this watch 5.5% of vehicles were speeding and 11.3% of them were travelling at 40mph+ |
| **032.22** | **Speed Indication Device (SID) – Implementation –** Cllr Trickey & Cllr Reynolds  Following the high quotes received for this installation Cllr Trickey had received a quote from Hatton Traffic Management for £1386.02 plus VAT. He had checked that their insurance policies and cover would meet Wiltshire Council’s requirements and recommended that the Parish Council made the decision to accept Hatton’s bid.  **On a proposal from Cllr. Armor seconded by Cllr. Watson, it was resolved that the Parish Council accept the quote for installation of the Speed Indication Device by Hatton Traffic Management.** |
| **033.22** | **Metal Detector – 3-month review**  A metal detector had been working through Middle Common and made a variety of small discoveries including a WW2 cap badge from the Canadian Air Force. When he found ‘rubbish’ he was also taking that away with him. Councillors who had seen him noted that he was very careful to put back any disturbed soil as he found it. **On a proposal from Cllr. Lawer seconded by Cllr. Support, it was resolved to agree to the metal detector continuing his project. ACTION:** Clerk to inform the metal detector.  **ACTION:** Cllr Armor to check with the school whether they would be interested in seeing any of the findings. |
| **034.22** | **KLimate Action update including Thermal Imaging Project** – Cllr Watson  Cllr Watson had investigated various options for thermal imaging. He concluded that a camera would be simplest. People can either watch a Help video on how to use, be coached or have volunteers to carry it out (Wiltshire College was suggested as well as Hardenhuish and Sheldon for pupils of suitable age.) Cllr Watson suggested that it would an easier investment if neighbouring villages would be willing to share the costs (currently approx. £740 on Amazon).  **ACTION:** Cllr Watson to send Clerk an outline of what to ask neighbouring villages to commit to with a view to asking at least two other Parish Councils to share the cost with Kington Langley.  **ACTION:** Cllr Watson to continue to follow up.  Cllr Watson had met with the Village Mag editor who will always be willing to give KLimate change a slot.  Other items discussed including deterioration of footpaths and Rights of Way: specifically   1. The Cycle Path along the A350 towards Morrisons. 2. The path by Kin House is hardly accessible and needs clearing.   **ACTION:** Clerk to add these areas for attention to the July Rights of Way agenda item.  ROW clearing in general in the parish needs further monitoring and was something years ago ex-councillor Dennis Gill used to do regularly. Cllr Pattemore said that the Footpath Warden, Stephen Leonard was a helpful contact. |
| **035.22** | **Public Works Loan Board Application for School Parking Project – Final Approval to Submit Loan Request**  The clerk and the Internal Auditor had carried out comprehensive reviews of the Parish Council finances in order to establish the Council’s ability to fund a loan to carry out works to improve parking in front of the Village School for picking up and dropping of pupils. Prior to the meeting, Councillors had been forwarded for their review a copy of the budget for 2022/23 illustrating the total income and expenditure and costs associated with the project plus a copy of the end of year 2021/22 final budget.  All budget considerations associated with this application are formally **APPROVED** in the Financial Report Minute 036.22 below.  In addition, a copy of a **Report to Councillors** containing a full description of the project, costs involved and the case for carrying out the project had also been sent to councillors in advance of the meeting. **On a proposal from Cllr. Armor seconded by Cllr. Watson, it was RESOLVED that the Parish Council agree to submit to the PWLB the Report to Councillors as a summary of the project.**  **On a proposal from Cllr. Reynolds seconded by Cllr. Lawer, supported by all councillors with one abstention, it was RESOLVED to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £32,000 over the borrowing term of 15 years for the Kington Langley School Parking Project. The annual loan repayments will come to around £2,672. It is not intended to increase the council tax precept for the purpose of the loan repayments.** |
| **036.22** | **Finance Report**  The Finance Report had been circulated to councillors.   1. **Receipts since 9 May 2022 – None**  |  |  |  | | --- | --- | --- | | 9 June 22 | Deposit Account Interest | £0.11 | | 9 May 22 | Deposit Account Interest | £0.10 |   **To approve the following payments since 9 May 2022 meeting**     |  |  |  | | --- | --- | --- | | **Chq No.** |  |  | | 1975 | Union Chapel – Meeting 13June22 | £21.00 | | 1976 | Internal Auditor – Reimbursed as RUHX Donation | £125.00 | | 1977 | Mark Prentice – expenses for repairs to A350 bench | £62.21 |     The invoices for the above cheques were inspected and approved by the signatories. On a proposal by Cllr Reynolds seconded by Cllr Tayler, IT WAS RESOLVED that cheques 1975-1977 be approved for payment.   |  |  |  | | --- | --- | --- | |  | **Direct Debits** |  | |  |  | £0.00 |   **Defibrillator Account -** There were no credits or payments from the account during the month.  **Bank accounts:** Reconciliation had been carried out on receipt of statements as follows:  **(c) Bank balances as at 10 June 2022**   |  |  | | --- | --- | | Current Account 0218248 | £19,984.95 | | Deposit account No. 7020575 | £13,054.45 | | **Total** | **£33,039.40** | |  |  | | Defib Account 61503568 | £212.60 |   **(d) To review the end of year actuals against budget for Year 2021/22**  **On a proposal by Cllr Lawer seconded by Cllr Reynolds, it was RESOLVED the approve the report of the financial year end 2021/22 as a correct and audited record.**  **(e) To approve the start of year budget for Financial Year 2022/23**  **On a proposal by Cllr Trickey seconded by Cllr Lawer, it was RESOLVED the APPROVE the budget for 2022/23.**  **(e) Dennis Gill legacy**  The executors of the estate of Mr Dennis Gill, a resident of Kington Langley and previous Parish Councillor, had contacted the Clerk to inform the Parish Council that Mr Gill, who died in 2020, had left the Parish Council a legacy of £15,000.  The clerk said that solicitors are unable to pay out a legacy until the 30-day public statutory notice has expired, which will be early July. Solicitors anticipated that all legacies will be paid out by mid-July.  **ACTION:** Clerk to put on agenda for July meeting. |
| **037.22** | **Correspondence sent / received**  The clerk had received an Email from villager Graham Pattison regarding removing Hit or Miss signposting through the village as it was misleading visitors. Councillors had mixed opinions about whether the signage should be taken down.  ACTION: Clerk to put on agenda for July meeting. |
| **038.22** | **Exchange of information**  There were no items raised. |

**NEXT PARISH COUNCIL MEETING DATE – The next meeting of the Parish Council will be held on** Monday 11th July 2022 at the Union Chapel, Middle Common

**MEETING CLOSED AT 21:59 PM**